

**MINUTES OF THE ANNUAL GENERAL MEETING
OF THE WANNEROO REPERTORY
HELD ON WEDNESDAY 15th JULY 2020**

APOLOGIES & ATTENDANCE - as per the attendance record book

IN THE CHAIR – Shelley McGinn – President

MINUTES RECORDED BY – Richard Tudge – Hon Secretary

Shelley declared the meeting open at 7.35 pm and welcomed members in attendance.

Life Members - Prior to the commencement of the formal AGM, Shelley awarded Life Membership to the following members –

- Coleen Hopkins
- Wally Fry

Congratulations were made to these new Life Members.

**1.0 CONFIRMATION AND ACCEPTANCE OF THE MINUTES OF PREVIOUS AGM HELD
ON Wednesday 10th April 2019.**

The Minutes of the previous AGM were proposed as a true record of that AGM by Julie Clark and seconded by Wally Fry. All in favour – carried unanimously.

MATTERS ARISING

There were no matters arising.

2.0 TREASURER'S REPORT AND AUDITOR'S REPORT (COPY ON FILE)

Treasurer, Mike Gibbs, presented the Annual Report and the Auditor's Report for perusal by the members in attendance.

Mike gave a financial overview of what had been an exceptional year in 2019, delivering an operating profit of nearly \$30,000 and \$77,000 if depreciation (a non cash item) is added back. Although the theatre only held five productions again, in 2019, the box office receipts were excellent.

Mike explained that under the recommendation of the Auditor, there had been simplification of the balance sheets and the subsequent write-down of the value of assets to the tune of \$172,500 (the value of the assets had not been reviewed for many years).

Nonetheless, Mike felt that the theatre was in an extremely healthy position with around \$195,000 in the bank (\$43,000 from the Lotteries Commission for a new Auditorium lighting Bar).

Mike advised that the auditor, Gary Grant, confirmed that the accounts were satisfactory and that Gary had again agreed to audit the accounts this year.

Mike advised of our financial commitments in 2020, which included the replacement of the lifting device (Big Bertha) – which had reached the end of its useful working life.

Finally, Mike acknowledged and thanked the Committee and Membership for their support during 2019 – and looked forward to another good year with the Wanneroo Repertory.

Moved by Mike Gibbs and seconded by Karen Thompson that the Treasurer's Report be accepted as a true and correct record of the Theatre's Account.

All in favour – carried unanimously.

Dave Browning advised that “Big Bertha” had, originally, been donated to the theatre in exchange for two cartons of beer.

3.0 PRESIDENT’S REPORT (COPY ON FILE)

President, Shelley McGinn, read her report. Shelley gave a brief overview of each of the 2019 productions staged by Wanneroo Repertory emphasising that the standards had been exceptional.

Shelley then gave praise to the amount of work being carried out and the team carrying out that work “behind the scenes” – advising that the theatre now enjoys significant help from a very dedicated team of volunteer helpers. Shelley thanked them for their dedication and hard work.

Shelley then went on to individually thank the Committee Members for their support throughout 2019 and, in particular, to thank Mike Gibbs (Treasurer) and Jane Anderson (Vice President) for continuing in their roles beyond the scheduled AGM in April whilst the COVID 19 crisis had restricted everyone’s lives so much.

Finally Shelley individually thanked the members of the Tuesday Task Force and the “non-Committee” office bearers for their support and hard work – emphasising that they are the “life-blood” of the theatre.

4.0 ELECTION OF OFFICE BEARERS FOR 2019

Secretary, Richard Tudge, briefly explained to the membership in attendance, the Process of Election of Committee Members.

He went on to explain that he had received ten prior-completed nomination forms from the membership. Any additional nominations would be taken from the floor of this AGM – final election results summarised as follows:

NOMINATIONS

Executive Committee Members

Vice President – no appointment – position vacant

Treasurer – Mike Gibbs - re-elected - unopposed (12 months only)

Six (6) Committee Positions

Technical Manager – Paul King - (prior nomination) – elected unopposed.

Publicity Coordinator – Carol Binks - (prior nomination) – elected unopposed.

Volunteer Coordinator – R.J. Smolders – (from the floor) – elected unopposed.

Theatre Maintenance Manager – Julie Clark (prior nomination) – elected unopposed.

Social Media Coordinator(s) – Kathleen Del Casale – (from the floor) elected unopposed.
Ashlee Torrens

Committee Members (without portfolio)

Karen Murray - (prior nomination) - elected unopposed.

Non Committee Positions

Lighting Team Technician – no appointment – position vacant

Sound Team Technician – no appointment – position vacant

Front of House Manager – **RJ Smolders** (prior nomination) - elected majority vote.

Bookings & Membership Officer – **Patrick McGinn** (prior nomination) – elected unopposed

Wardrobe Manager – **Joan Braskic** - (prior nomination) – elected unopposed

Properties Manager - **Lorraine Jones** – (from the floor) – elected unopposed.

Newsletter Editor – **Shelley McGinn** (from the floor) - elected unopposed

Note - To maintain the balance of the Committee, the position of Treasurer will be re-elected in 2021 for a period of 12 months only - thereafter for 2 years.

Note – The position of Vice President remains vacant. The membership, in attendance, agreed to allow the Committee the option to co-opt a V.P. from the Committee, should the opportunity arise.

Newsletter – Joyce Gilbert thanked Shelley for her efforts over the previous few months in maintaining extremely interesting Newsletters. The members present agreed that they had all enjoyed reading them.

Shelley concluded the election of Committee Members by offering her thanks to the assembly and to those volunteers who will form the Committee in 2020. The specific responsibilities for each member to be discussed at first committee meeting.

5.0 APPOINTMENT OF AUDITOR

Mike advised that Gary Grant is prepared to continue as our Auditor for 2020.

Moved by Mike Gibbs and seconded by Patrick McGinn that Gary Grant be appointed as auditor for 2020. All in favour – carried unanimously.

6.0 ANY OTHER BUSINESS

6.1 Subscriptions

Gwen Browning mentioned that there not been a recent increase in membership subscriptions. Shelley advised that this had not been discussed by the Committee. Mike then advised that subscription fees actually accounted for a very small portion of the Theatre's profit & loss.

Gwen therefore proposed that subscription fees remain unchanged for the 2020/21 seasons. Seconded by Karen Thompson – carried unanimously.

6.2 Kitchen

Karen Thompson advised that the refurbished kitchen was completed and praised the “can-do” people that had come together to drive this project to fruition. Karen invited the membership to inspect the kitchen after the AGM.

6.2 Volunteer Coordinator

R.J. Smolders considered that the Front of House Manager was, quite possibly, best placed to “meet & greet” new people at the Theatre. As such, R.J. nominated himself as the

Volunteer Coordinator (as well as FoH Manager). R.J. was elected, unopposed, as above in Item 4.0.

6.3 Theatre History

Joyce Gilbert advised the membership that she joined the group in 1989 and watched the theatre being built. Joyce observed it grow and was extremely proud that it was still as active. Joyce went onto describe how amateur theatre is a wonderful thing that enables people to meet and work together and enjoy a “wonderful aspect of life”. Thankyou Joyce.

6.4 Theatre Website

Patrick McGinn advised the membership that the theatre website has developed significantly in the last year and encouraged members to visit the website to gain more information about the theatre.

6.5 Wally Fry – Life Member

Wally made a short speech, from the stage, advising that he joined the theatre community when he was “press ganged” eleven years ago. Wally advised that he loves working at the theatre and has been shocked (delighted) to receive his Life Membership award. Well done, Wally.

There being no further business the meeting closed at 8.35 pm.

**ACCEPTED AS A TRUE RECORD OF THIS MEETING AND SIGNED BY THE
PRESIDENT AND SECRETARY AT THE 2021 AGM, DATED BELOW -**

President

Secretary

Date